

**NAPLES SCHOOL MENTOR PROGRAM**

**COMMAND ENDORSEMENT FORM**

From: \_\_\_\_\_  
Department Head

To: Command Coordinator

Subj: NAPLES SCHOOL MENTOR PROGRAM

Encl: (1) Volunteer Request Chit  
(2) Volunteer Application for \_\_\_\_\_  
Name of Applicant

1. I have reviewed enclosures (1) and (2). In addition, I have reviewed the applicant's Personnel Record as part of the screening process for the Naples School Mentor Program. Additionally, the following suitability criteria have been carefully considered: (Please provide YES or NO answers)

- a. Is there any documented evidence of drug usage or alcohol abuse? \_\_\_\_
- b. Does the applicant's record indicate unsatisfactory job performance? \_\_\_\_
- c. Does the applicant have any history of courts-martial, non-judicial punishment or involvement with civil authorities in the previous two years, or any major offenses anytime during the period of service? \_\_\_\_
- d. Does the applicant present a neat, professional appearance? \_\_\_\_
- e. Will the applicant reflect the command's high standards in his/her role as a Navy ambassador? \_\_\_\_
- f. Has the applicant been referred to the Family Advocacy Program (FAP) or is he/she experiencing any unusual family, marital or financial problems? \_\_\_\_
- g. Remarks:

2. This applicant is strongly recommended/not recommended for participation in the Naples School Mentor Program.

\_\_\_\_\_  
Signature